

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 10/23/2014

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: _____

Date: _____

10/20/14

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 10/23/2014

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20141023probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:
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Department	Signature	Date
1) Originating	<i>[Signature]</i>	10/20/14
2) Legal	<i>Maya Cates</i>	10/20/14
3) Finance	<i>[Signature]</i>	10/20/14
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.14-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of October 23, 2014 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
American Trainco LLC	On-Site PLC & Pump Training	One Year W/Extensions
MDM Wrecker Services LLC Reliable Investments Inc. Roadside Towing & Collision	Wrecker Towing Service	One Year W/Extensions

ADOPTED this the 23th day of October 2014.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 23th day of October 2014.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

October 23, 2014

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
American Trainco LLC Englewood, CO	On-Site PLC & Pump Training	One Year W/Extensions	
MDM Wrecker Services LLC Huntsville, AL Reliable Investments Inc. Huntsville, AL Roadside Towing & Collision Huntsville, AL	Wrecker Towing Service	One Year W/Extensions	1

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Water Pollution Control Dept.BID NUMBER: 1-2015-80-1DATE: 10/9/14COMMODITY/SERVICE: On-Site PLC & Pump TrainingAGREEMENT BETWEEN CITY OF HUNTSVILLE AND American Trainco LLCRECOMMENDATION: WPC recommends accepting and awarding the bid submitted by American Trainco.American Trainco submitted the only qualifying bid for consideration.

Description	Price	UOM	Comment
Programmable Logic Controller (PLC) Course	\$ 710.00	EA	4 Days; 20 Students
Pump & Pump Systems Course	\$ 325.00	EA	2 Days; 20 Students
Pump Repair & Maintenance Course	\$ 325.00	EA	2 Days; 20 Students

INITIAL PURCHASE: \$ 27,000.00FUNDING SOURCE: 02-8000-0602-2103TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

10/23/2014

Date

Department Head

Mayor Tommy Battle

10/23/2014

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: Mike Blankenship
BID NUMBER: 2-2015-54-1
COMMODITY/SERVICE: wrecker towing service

DATE: 10/20/14AGREEMENT BETWEEN CITY OF HUNTSVILLE AND MDM Wrecker Service Inc.

RECOMMENDATION: Please award the above listed bid item to the bidder meeting the specifications.

Description	Price	UOM	Comment
B. 8,501 - 26,000 lbs. GVWR			
Flat Rate per tow within 20 miles of 2739 Johnson Road	\$ 99.00		
Multiply (a) by 30	\$ 2,970.00		
Cost per mile that exceeds the 20 miles	\$ 3.80		
Multiply (c) by 30	\$ 114.00		
Total For Category B	\$ 3,084.00		
			see additional page

INITIAL PURCHASE: _____

FUNDING SOURCE: 01-0000-1408-0000

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

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Procurement Services_____
Council President_____
Date

Department Head_____
Mayor Tommy Battle_____
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Mike BlankenshipBID NUMBER: 2-2015-54-1DATE: 10/20/14COMMODITY/SERVICE: wrecker towing serviceAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Reliable Investments, Inc.RECOMMENDATION: Please award the above listed bid item to the bidder meeting the specifications.

Description	Price	UOM	Comment
E. Outdoor Power Equipment NOT licensed for roadway use			
Flat Rate per tow within 20 miles of 2739 Johnson Road	\$ 65.00		
Multiply (a) by 30	\$ 1,950.00		
Cost per mile that exceeds the 20 miles	\$ 4.00		
Multiply (c) by 30	\$ 120.00		
Total For Category E	\$ 2,070.00		

INITIAL PURCHASE: _____

FUNDING SOURCE: 01-0000-1408-0000TERM OF CONTRACT: ☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

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Procurement Services_____
Council President_____
Date

Department Head_____
Mayor Tommy Battle_____
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICES
FROM: Mike Blankenship
BID NUMBER: 02-2015-5400-1
COMMODITY/SERVICE: Wrecker tow serviceDATE: 10/20/14AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Roadside Towing & CollisionRECOMMENDATION: Please award the above listed bid item to the bidder meeting the specifications.

Description	Price	UOM	Comment
A. Light Duty to include: Autos, Trucks and Vans up to 8500 GVWR			
Flat Rate per tow within 20 miles of 2739 Johnson Road	\$ 45.00		
Multiply (a) by 400	\$ 18,000.00		
Cost per mile that exceeds the 20 miles	\$ 2.50		
Multiply (c) by 200	\$ 500.00		
Total For Category A	\$ 18,500.00		
			see attached page

INITIAL PURCHASE: _____

FUNDING SOURCE: _____

TERM OF CONTRACT: _____

☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

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Procurement Services_____
Council President_____
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